

Summit County Library Board of Directors Meeting Minutes

Date: July 18, 2024

Location: Kimball Junction Branch - Hybrid in person/Zoom Meeting

Present:

Dan Compton, Lo Bannerman Dennis, Tonja Hanson, Heather Hoyt, Jesse Meshkov, Amanda Norton, Laura Schmidt, Emily Stolen, Carrie Willoughby, Rachel Spohn

Quorum present

Absent: Loralie Pearce, Tina Pignatelli

Meeting called to order by Laura Schmidt at 6:00 p.m.

Approval of Minutes:

Motion to approve May 16, 2024 minutes with two discussed edits made by Amanda Norton, 2nd by Lo Bannerman Dennis. Vote Unanimous. Minutes approved.

Motion to approve June 27, 2024 minutes made by Lo Bannerman Dennis, 2nd by Carrie Willoughby. Vote Unanimous. Minutes approved.

Public Input: None

Administration: None

Director's Report – Dan Compton

Goal 1 – Expand the user experience for our library patrons.

Open + Registered Patron numbers and usage continue to show a steady use and interest.

Overall Library, locker, circulation, and program attendance statistics and usage have shown increased numbers in all areas.

Summit County purchased the Skullcandy headquarters building at 6301 North Landmark Drive but is still in negotiations. The library is waiting to hear concrete information regarding when we will be moving into that building.

Part of the State Community Library Enhancement Fund (CLEF) was used to purchase new furniture in the teen area at Kimball Junction.

Janna Young has been working with the Facilities department to address the issue of providing all-gender bathrooms for each of the county buildings.

An ARPA Grant was received and used to replace the Wi-Fi Equipment for all three of the branches and add public Wi-Fi for the Henefer locker.

Goal 2 – Create programs and offer resources that connect with the ever-changing and growing Summit County population.

The One Book One Community Book *Woman of Light* by Kali Fajardo-Anstine will be discussed by the author on August 14th. Lots of activities and programs will be offered in the community.

The Human Library program has been scheduled for October 5th. The Friends of the Summit County Library will be funding the program, and Human Books are being located and scheduled to come and share.

Wasatch Back Book Festival will be celebrated the week of October 21-27 in partnership with Utah Humanities, Park City Library, Wasatch County Library, and Dolly's Bookstore.

Summer Reading Programs have been actively participated in. There have been multiple programs happening daily at each branch.

Up with Kids programs practiced in the Sheldon Richins building auditorium all fall through spring. They offered a free public performance at the end of the season. The performance was shared on May 17.

The bookmobile was taken to the Henefer 4th of July Parade. Linda Bliss, the Outreach librarian and Murph, the Coalville Branch Manager shared about the Henefer locker, the Bookmobile, and the Coalville Branch Library.

Art Piano Performances will be offered through a partnership with Utah Symphony and the Arts Council.

Spanish Driver License Classes are being offered through efforts by Dan Compton and Deputy Daniela Anderson. Classes will be offered the second Saturday of each month at 5:00 p.m.

Emerging Issues adult program continues to be run by Murph and Bob Shallenberg. The sessions have been filled up on the day of the registration and offer timely and important issues for discussion.

FOL has had some changes. President Bob Shallenberg had to resign and Sue Niblock is the Interim FOL President. The next book sale is being focused on for September 19-21 and the other two pop-up sales have been cancelled.

Kirsten Nilsson, the children's Librarian has offered a new Adventures in Art program. Registration is full.

Ed Rutan donated and signed a copy of his new book "High-Bounty Men in the Army of the Potomac: Reclaiming Their Honor" in thanks for all the staff assistance and ILL requests over the years.

Goal 3 – Nurture a culture where all staff feel empowered and valued.

Outreach Librarian Linda Bliss was able to attend the BYU Books for Young Readers on July 11-12, 2024. Kirsten Nilsson, the children's librarian attended her son's wedding in England at the end of June. Tiana Fa'avale, the Young Adult Librarian has given birth to her son and is now out on Maternity leave.

Report Accepted

Old Business: None

Committees:

Governance and Education

Chair: Tina Pignatelli, Members: Emily Stolen, Jesse Meshkov, Loralie Pearce

Jesse Meshkov, Dan Compton, and Tina Pignatelli met again with the county attorney regarding the new law requiring background checks. A revised Criminal Background Policy for new employees was reviewed.

Motion to approve Criminal Background Check Policy with two suggested changes pending county attorney approval made by Lo Bannerman Dennis, 2nd by Emily Stolen. Vote Unanimous. Policy Approved.

In partnership with the county Sustainability department, there are two Energy kits available for Patron use in their homes. A Conservation Kit is available for those who would like to take home a kit for personal home use. An Energy Detective Kit is available for checkout with high price energy testing components. A policy and waiver for the Energy Detective Kit checkout has been created to inform patrons of the cost and requirements for both checkout and return of this Kit.

Motion to approve Energy Detective Kit Policy made by Carrie Willoughby, 2nd by Heather Hoyt. Vote Unanimous. Policy Approved.

Strategic Planning and Marketing

Chair: Lo Bannerman Dennis, Members: Carrie Willoughby, Laura Schmidt

Lo Bannerman Dennis and the Strategic Planning Committee have met to discuss updates to the Strategic plan. A new survey has been designed to send out with a projected timeline in place for January implementation of the new Strategic Plan.

Building and Facilities

Chair: Amanda Norton, Members: Heather Hoyt, Lo Bannerman Dennis

The building committee is waiting to hear new information about the Skullcandy Building. There will be many things to discuss at that time.

2025 Budget Discussion:

2025 Budget documents are coming. Dan will have a short turnaround time to get budget requests back to the budget committee. A few high-price items will be requested in the budget.

Council member Tonja discussed a proposed tax increase that would largely affect visitors coming to the area. The revenue received from this proposed increase, if passed, will allow the county to fund different specific entities and allow for large ticket cost offset on items that the Council has planned for in the upcoming budget.

New Business: None**Next Meeting Date and Location-September 19, 2024, at the Kamas Branch building. Possible Zoom hybrid.****Miscellaneous/ Open Floor: None****Adjournment:****Motion to adjourn by Amanda Norton, 2nd by Lo Bannerman Dennis. All in favor. Vote Unanimous****Meeting Adjourned at 7:14 p.m.**